



HRLocker
Happy working.

Product Overview

Award Winning HR Software

www.hrlocker.com



HRLocker

WHY US?

- Integrates with Microsoft Teams
- Provides SSO
- Provides Data Warehousing
- Built in Microsoft Azure Cloud
- GDPR Compliant
- ISO 27001 Certified

Our HR software solution includes Absence Management, Performance Management, Timesheets, Training & Development, Applicant Tracking, and Project Management.

HRLocker is easy to set up, easy to use and can go live in less than 24 hours.

Excellent Customer Support .

HR Docs & Employee Database

Add employees to our employee directory and easily centralise your employee database.

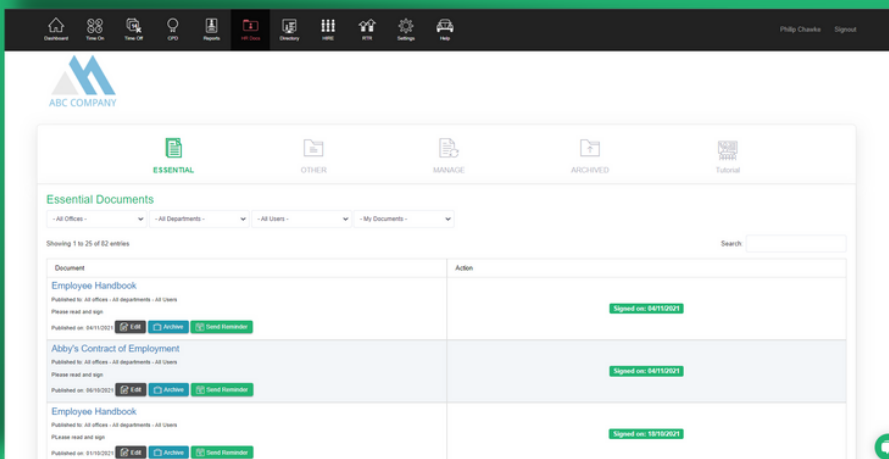
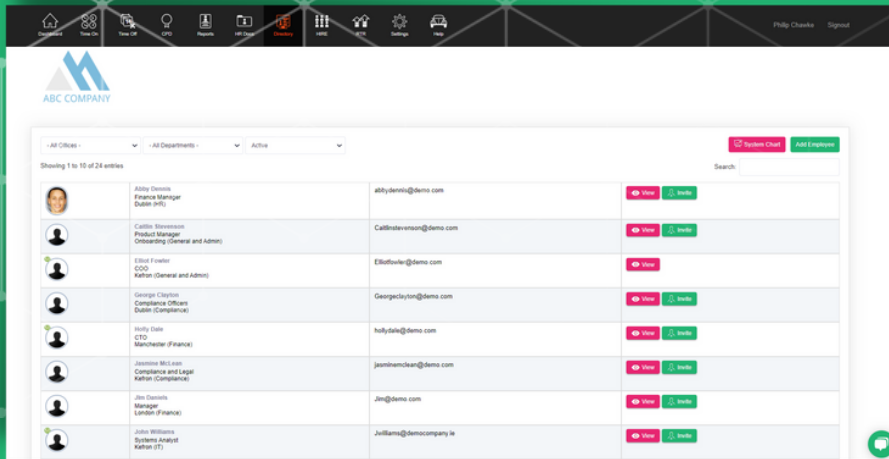
Export information anytime and add new employees as you scale. Employee Self-Service allows your employees to manage their own information, freeing up valuable time.

Upload unlimited HR documents like employee handbooks, remote working policies and all required HR Documentation.

HRLocker sends reminders to employees to read and sign their documentation.

Collect signatures on policy & procedure docs, and archive contracts and templates that are no longer current.

HRLocker takes the heavy lifting out of time-consuming tasks and minimises the need for countless emails.



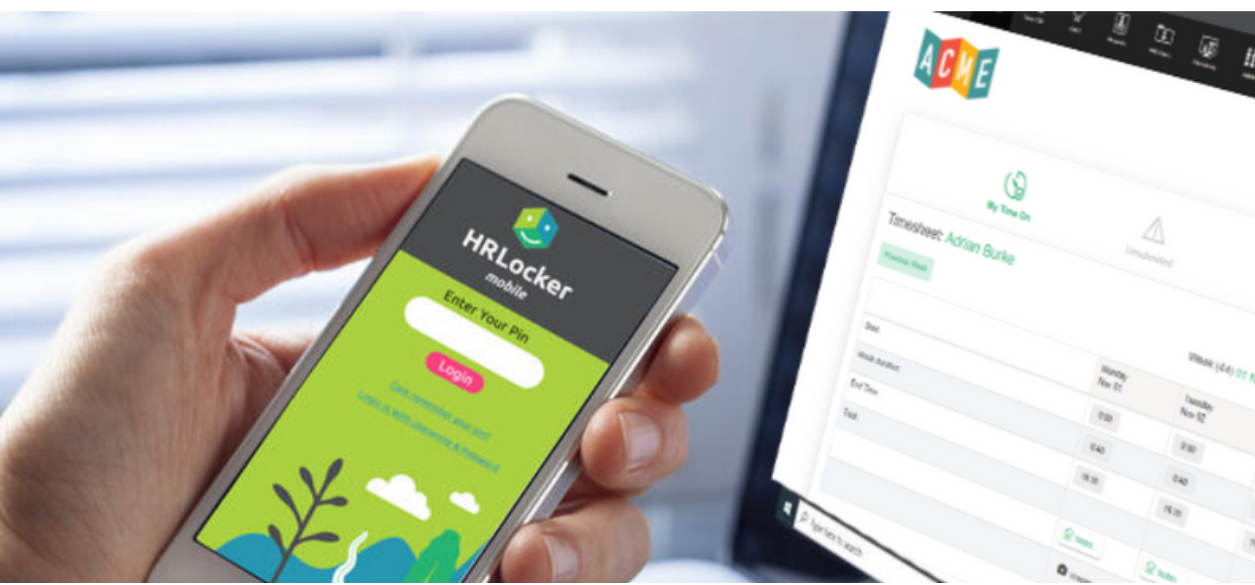
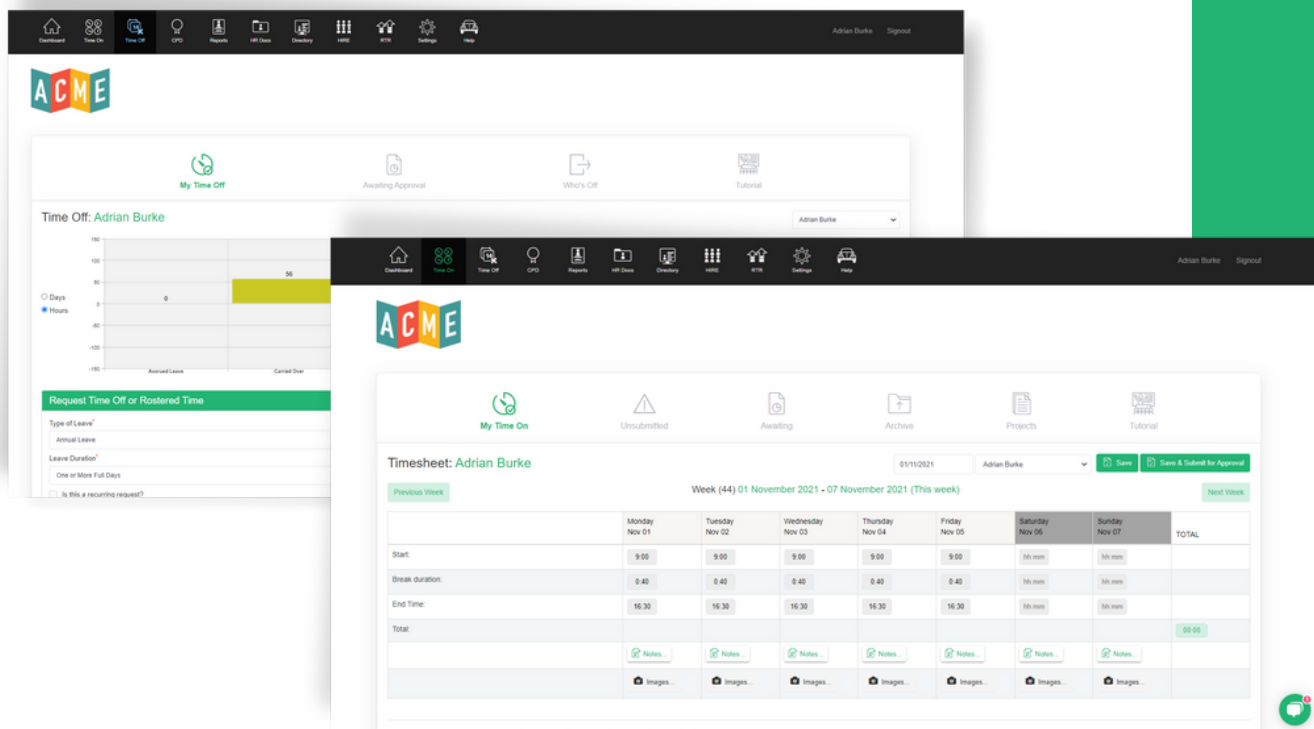
Time Management

HRLocker's time management module allows you to easily manage timesheets and projects. Allow remote & on-site workers to log hours manually, remotely, or using their IP address.

Clock-in & clock-outs will feed directly into HRLocker and update the information in real-time, keeping your information up to date, compliant and in one centralised location.

HRLocker makes managing sick days, holidays, overtime and Time off in Lieu a breeze!

Payroll Integration assists with calculating overtime and hourly paid employees to give you error-free payroll. And the great thing is? - It works with all payroll software!



APPLICANT TRACKING SYSTEM

"HR Locker is a very simple to use solution for both management and our staff. They help us keep all of our HR requirements in order for staff located in three different countries through one subscription. Their support staff are friendly and attentive."



Shane Mansell
ResNet, Director

Find and recruit the best talent with Hire, HRLocker's ATS module.

Create a strong employer brand by posting to some of the best job boards.

Our Hire module is integrated with HRLocker which means after you hire your successful candidates, you can onboard them directly into the system.

HRLocker helps manage the entire employee lifecycle all in one place.

The screenshot displays the HRLocker Applicant Tracking System (ATS) interface. The top navigation bar includes links for CANDIDATES, JOBS, REFERRALS, REPORTS, CUSTOMISE, and SETTINGS. The main dashboard is divided into several sections:

- Your dashboard:** Features a table for "All-time job stats" with columns for Applicants, Accepted, Awaiting, Screening, Interviewing, Offered, and Hired. The table lists three job roles: Digital Marketing Exec (1 applicant, 0 accepted, 0 awaiting, 0 screening, 0 interviewing, 0 offered, 1 hired), Director of People (0 applicants, 0 accepted, 0 awaiting, 0 screening, 0 interviewing, 0 offered, 0 hired), and Project Manager (6 applicants, 3 accepted, 0 awaiting, 0 screening, 0 interviewing, 0 offered, 3 hired).
- Summary for last 30 days:** Shows a large orange number "92" representing views, with a breakdown of 50 from the Referrals and My newsletter Page, 25 from RSS, and 15 from Twitter.
- Jobboards:** A section with a "Turn on Jobboards" button.
- All jobs:** A list of job postings with filters for Status (Published, Created, Closed, Archived), Location (Remote, Ennis, Dublin, Solihull, Limerick, test test, Southampton, London), Type (FullTime, Contract), and Experience (NA, Entry Level). The list includes four job postings: Digital Marketing Exec (1 application), Director of People (0 applications), Project Manager (6 applications), and Renewals Manager (4 applications).



Performance Management

Reviews, HRLocker's Performance management module helps organisations to implement performance management goals.

Reviews allow you to keep your people in a continuous state of review which leads to better employee engagement, development, and growth.

With our easy-to-use system, Reviews allows you to gain powerful, real-time analytics that leads to actionable insights turning managers into leaders, and employees into high performers.

The screenshot displays the HRLocker Performance Management interface. The top navigation bar includes icons for Home, People, Time Off, CPD, HR, HRIS, and Help. The main content area is divided into several sections:

- Employee List:** A table with columns for Name, Office, Department, and Review. It lists employees like Adam Adams and Cathy Owens.
- John Brightside Details:** A detailed view of an employee's profile, including their contact information, review timeline, and various review sections.
- Time Off:** A section showing annual leave, sick leave, and upcoming leave.
- CPD/Training:** A section for tracking professional development and training.
- Template Builder:** A section for creating and managing review templates, including a list of current templates and a detailed view of a new salary review template.

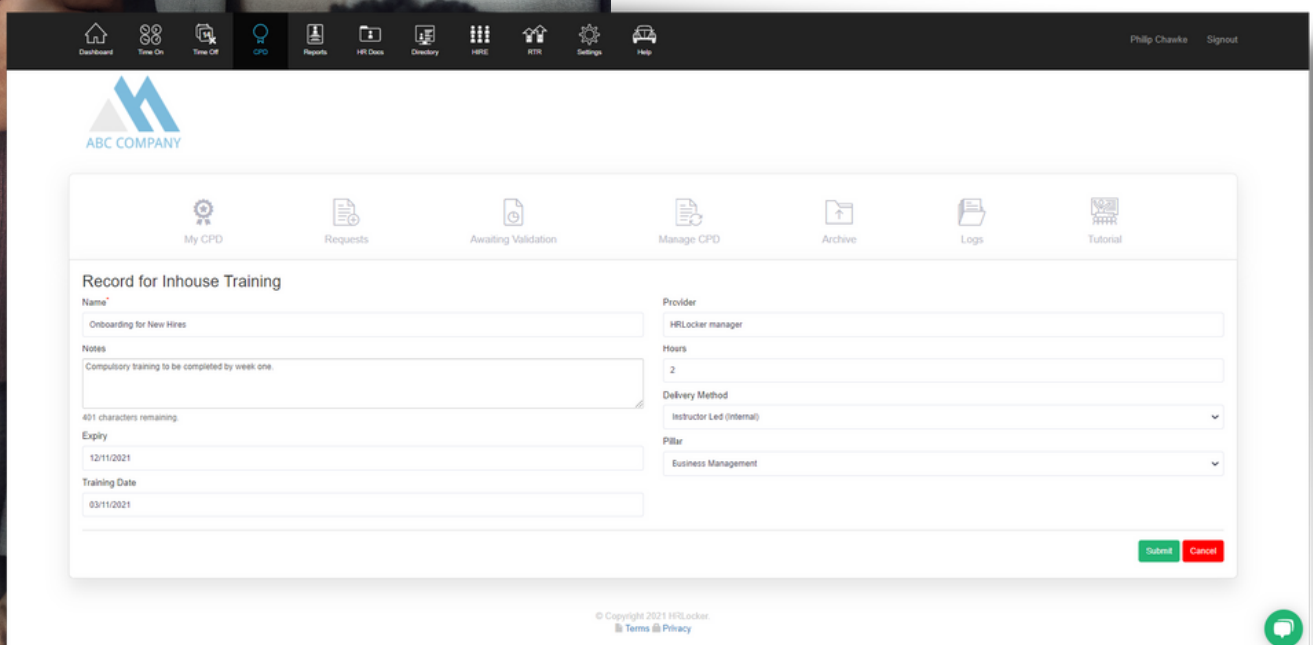
The interface is designed to be user-friendly, with clear navigation and detailed views for each employee's performance and development.

Training & Certification Management

Our CPD module is a simple and very effective way for you to manage your employees' training and certifications.

Manage, validate and record certificates & expiry dates inside HRLocker.

The CPD module allows you to send training needs requests and helps to identify skills gaps within your organisation. It also allows employees to request training.



The screenshot displays the HRLocker CPD module interface. At the top, a navigation bar includes icons for Dashboard, Time On, Time Off, CPD, Reports, HR Data, Directory, HRIS, RTR, Settings, and Help. The user is identified as Philip Chauke. Below the navigation bar, the main content area features the ABC COMPANY logo and a series of tabs: My CPD, Requests, Awaiting Validation, Manage CPD, Archive, Logs, and Tutorial. The 'Requests' tab is active, showing a form titled 'Record for Inhouse Training'. The form contains the following fields:

- Name***: Onboarding for New Hires
- Notes**: Compulsory training to be completed by week one. (401 characters remaining)
- Expiry**: 12/11/2021
- Training Date**: 03/11/2021
- Provider**: HRLocker manager
- Hours**: 2
- Delivery Method**: Instructor Led (Internal)
- Pillar**: Business Management

At the bottom right of the form are 'Submit' and 'Cancel' buttons. The footer includes the copyright notice '© Copyright 2021 HRLocker', links to 'Terms' and 'Privacy', and a chat icon.

Benefits of HRLocker

Our commitment to our customers is what sets us apart from the competition.

Adapts, scales and grows with your business

HRLocker scales easily with companies as they grow. We adapt to your company regardless of headcount. You can easily manage your entire workforce no matter what size.

Save time & money

Automate the mundane day to day tasks associated with running a smooth HR process. Giving you more time to concentrate on the more important parts of HR.

Accessible wherever you are

HRLocker is a cloud based solution which means you can access it across any device in any location. Managing your team is easy whether they are onsite or working remotely.

A solid company reputation and quality service attracts new customers.

HRLocker is proud to have an amazing digital transformation team to help you along every step of your journey with us. We are always happy to take a call and lend support whenever you need it.

Great employee experience

Our customers love the simplicity of HRLocker. Free up time by allowing your employees to request annual leave, fill out their timesheets and sign important HR Docs easily keeping all of this information in one place.

Always developing to bring our customer the best in class HR Software

Built with Microsoft Tech Stack & aligned with Microsoft tech – Teams, Power BI, & SSO
Developed with privacy by design at its core – HRLocker is 27001 certified and GDPR compliant



Our Ideal Customer Profile (ICP)

Customers who love us

- Tech
- Not-for-profit
- Construction
- Professional Services

Ideal Company size

- 20- 200+ employees

The Decisions makers

- HR Managers
- HR Directors
- IT Dept
- CFO's
- CEO's



HRLocker

Happy working.

Get in touch

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Contact us:

[Click here to Schedule a Call](#)

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